

19 October 1979

MEMORANDUM FOR: See Distribution

SUBJECT : Draft TOR for Washington Area Operations Centers'
Conference

Attached is a first draft of a TOR for the conference as requested
in the 27 August report. I would appreciate your comments by 15 November.



Assistant
National Intelligence Officer
for Warning

Attachment

Terms of Reference

Washington Area Operations Centers' Conference

Background: There exist in the Washington, D.C. area major intelligence operations/alert/watch centers which are manned around the clock, seven days a week. From time to time it will be useful to gather the directors of these centers together to discuss mutual problems, exchange ideas, and so forth. To this end the Washington Area Operations Centers' Conference is established.

Discussion: Since the National Intelligence Officer for Warning is responsible for both the substance and procedures of warning intelligence, and since each of the centers is charged to some degree with a warning responsibility, the conference is established under his authority. This in no way relieves the individual centers of their responsibilities to parent department or agency.

The conference will be composed of the chiefs of the centers at:

CIA
DIA
JCS
NSA
State
White House

Other participants may be invited on a case basis.

The conference will provide a forum for the chiefs of the various centers to exchange ideas and discuss mutual problems.

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The chairmanship of the conference will rotate among the members.

Meetings will be held about twice a year, or more often if required.

The Assistant NIO/Warning will serve as the Executive Secretary to the conference.

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